

## ***The Intersect Group***

<b>*Position Title:</b>	<b>Senior IT Auditor</b>
<b>*Location:</b>	<b>Cobb Galleria</b>
<b>*Position Type:</b>	<b>Full time</b>
<b>*Compensation:</b>	<b>\$60,000 - \$85,0000</b>
<b>*Start Date:</b>	<b>As soon as possible</b>

***ISACA Atlanta is not responsible for the content or accuracy of this job posting.***

### **\*JOB DESCRIPTION**

#### **POSITION SUMMARY**

The purpose of this position is to perform internal audit projects/audits, primarily IT-related, in order to assist in executing the approved plan. This responsibility includes developing IT audit programs, performing internal audit procedures, testing the ways management mitigates these risks, and preparing internal audit reports reflecting the results of the work performed. Work performed will also include the ongoing IT portion of the SOX 404 compliance effort. There will be exposure to senior management throughout the organization, as well as interactions with the external auditors.

#### **DUTIES & RESPONSIBILITIES**

- Executes successfully their assigned portion of the approved annual Internal Audit Plan.
- Executes successfully their assigned portion of the Company's annual SOX 404 compliance efforts.
- Prepares audit programs, performs audits, and prepares and facilitates remediation of audit findings. The assigned audits will primarily be IT related but may include financial, operational, compliance, and other types of audits necessary to support the approved annual Internal Audit Plan.
- Prepares audit reports for presentation to management and the audit committee.
- Performs follow-up on the status of any outstanding internal audit findings.
- Provides management via reports with the identification of best practices and opportunities for enhancing efficiency and effectiveness of operational, financial, and compliance processes.
- Assists the VP with championing internal control and corporate governance concepts throughout the Company.
- Assists with external audit inquiries on an as needed basis.
- Assists his/her manager on an as needed basis with special projects, management requests, and internal investigations.
- Performs other duties as required.
- Travel required

#### **QUALIFICATIONS**

Bachelor's degree (e.g., IT, Computer Science, MIS, or other IT Related Field). Minimum of three to five years' experience in internal auditing and/or external auditing and Sox 404 compliance experience. An audit and/or IT controls related certification is required (e.g. Certified Information Systems Auditor (CISA), Certified Information systems security professional (CISSP), Certified Internal Auditor (CIA), etc.). Must possess strong workpaper documentation and MS Office (Word and Excel) skills. Must possess excellent analytical and problem solving skills to review and analyze business processes to identify control deficiencies as well as business operating problems and opportunities for improvement.

### **\*JOB REQUIREMENTS**

Please provide a description of skill sets and other qualification necessary for applicants.

<b>Travel:</b>	<b>Up to 20%</b>
<b>Education:</b>	<b>Bachelors in IT related field</b>
<b>Experience:</b>	<b>3-7</b>
<b>Certification:</b>	<b>Required: One of CISA, CIA, or CISSP Desired:</b>

### **COMPANY INFORMATION**

Mid-sized, publicly traded, service delivery firm

### **CONTACT INFORMATION**

<b>Job Reference:</b>	<b>Reference Number or Job Code</b>
<b>*Contact Name:</b>	<b>Jeff Mendelson</b>
<b>*Method:</b>	<b>Jmendelson@theintersectgroup.com</b>

<b>Website:</b>	<b>Website Address for the Specific Job Posting</b>
<b>SPECIAL INSTRUCTIONS:</b> Please provide additional/special instructions for the potential applicant to follow-up (e.g., provide a cover letter, résumé, and salary history...).	