

Assurant

*Position Title:	IT Audit Manager
*Location:	Atlanta, GA
*Position Type:	Regular Full Time Position (This is not contract work)
*Compensation:	Salaried
*Start Date:	ASAP

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***JOB DESCRIPTION**

Assurant is a premier provider of specialized insurance products and related services in North America and select worldwide markets. The four key businesses -- Assurant Solutions, Assurant Specialty Property, Assurant Health, and Assurant Employee Benefits -- partner with clients who are leaders in their industries and build leadership positions in a number of specialty insurance market segments in the U.S. and select worldwide markets. The Assurant business units provide debt protection administration; credit-related insurance; warranties and service contracts; pre-funded funeral insurance; lender-placed homeowners insurance; manufactured housing homeowners insurance; individual health and small employer group health insurance; group dental insurance; group disability insurance; and group life insurance.

Assurant, a Fortune 500 company and a member of the S&P 500, is traded on the New York Stock Exchange under the symbol AIZ. Assurant has approximately \$27 billion in assets and \$8 billion in annual revenue. Assurant has approximately 14,000 employees worldwide and is headquartered in New York's financial district. www.assurant.com.

The IT Audit Manager is responsible for managing, coaching, and developing a team of auditors. The incumbent will ensure audit engagements and activities significantly broaden the value, service levels, and capabilities of the Risk and Advisory Services efforts at Assurant, Inc. The Audit Manager is responsible for understanding and leading the evaluation of IT internal controls and risk environment within assigned areas of Assurant, Inc. IT Audit manager will manage project teams that focus on the assessment and/or evaluation of IT systems and the mitigation of IT-related business risk and the organizations efforts to ensure that IT investments provide maximum security and risk mitigation in the most cost effective manner. The incumbent manages the completion of internal audit work in compliance with established audit methodology while meeting all organizational and professional ethical standards.

1. Manages staff and activities to support detailed audit documentation, representative of the current IT control environment.

- Verifies that the identification and evaluation of IT risk across the organization is complete; validates its impact on the master audit plan in accordance with Assurant, Inc.'s mission, strategies, and related business objectives
- Manages the development, implementation, and review of IT audit procedures and work programs in accordance with established RAS methodologies
- Manages the audit team to ensure IT audit objectives are met in accordance with the master audit plan
- Reviews the team's detailed audit documentation for quality, consistency, and relevance
- Leads components of the Assurant and segment-level annual risk assessment and audit planning
- Provides relevant and timely feedback and coaching to audit staff
- Reviews audit engagement findings and recommendations, and prepares audit reports
- Communicates the results of audits, via written reports and oral presentations on a timely basis, to management
- Stays abreast of Assurant and segment-level strategies and initiatives, and shares this information and related audit impact with departmental staff

- Manages the on-going scoping and account mapping of significant processes as it relates to the IT environment
- Understands and applies knowledge of the IT risk universe including fraud, and related concepts and principles
- Work with the team and the client to create information technology audit plans for accomplishing engagement objectives and a strategy that complies with professional standards and addresses the risks inherent in the engagement
- Brief the audit team on the client's IT environment and industry IT trends
- Communicate directly with the client regarding audit risk
- Demonstrate a thorough understanding of complex information systems and apply it to client situations
- Use extensive knowledge of the business/industry to identify technological developments and evaluate impacts on the business

2. Continuously assesses opportunities to improve the internal control environment across Assurant, Inc.

- Uses technical expertise and business knowledge, to initiate and manage needed process improvements across Assurant, Inc.'s business units
- Demonstrates and applies an excellent understanding of the industry and awareness of key performance drivers, business trends, and emerging technical and industry developments, stay abreast of the current IT environment and industry IT trends relevant to the business, and use current technology and tools to enhance the effectiveness of deliverables and services
- Manages scope updates and test plans based on knowledge of general business/economic developments and their potential impact to the control environment

3. Develops and maintains productive team-oriented client and staff relationships through individual contacts and group meetings.

- May work with and/or manage resources across the organization, as well as within Risk and Advisory Services, establishing and maintaining productive working relationships
- Actively promotes, encourages, and facilitates knowledge sharing among colleagues
- Identifies and cultivates relationships at all levels of the organization

4. Maintains awareness of significant changes across the organization and the potential impact on the established control environment.

- Manages the impact assessment of changes in people, process, technology, and risk in relation to the master audit plan
- Collaborates with IT process owners to maintain documentation of business processes, risks, and related internal controls
- Reviews audit documentation reflecting changes to IT process control environment for quality and completeness
- Advocates risk management, focused communication, and alignment across business initiatives

5. Creates an environment that encourages and fosters professional development, including external and internal training, and shares information gained with co-workers and staff.

- Assists staff in creating development plans and provides ongoing coaching and guidance
- Proven ability to effectively delegate
- Actively manages the performance of his/her staff and provides timely performance feedback and training opportunities
- Fosters an efficient, innovative, and team-oriented work environment
- Understands their current knowledge, abilities, experiences and weaknesses
- Establishes development plan to strengthen current skills and/or learn new skills
- Leverages professional association memberships for relevant training and growth opportunities (ISACA)

***JOB REQUIREMENTS**

Requirements:

- **6 - 8 years experience with internal or external auditing, operations, accounting, or business analysis including 4 - 6 years experience managing staff and/or leading engagement teams**
- **Minimum of 5 years of experience as an IT Auditor**
- **Demonstrated strong skills in planning, project management, and leading staff**
- **Extensive experience with IT security including Network, Server, Web Application Secure Coding, Data Protection, Data Privacy, Vulnerability Management, and similar**
- **Important to have Security Certification such as CISSP, CISA, CISM, etc.**
- Ability to maintain composure under pressure while managing staff with multiple assignments and priorities
- Demonstrated proficient understanding of the purpose and deployment of risk assessments and auditing methodologies
- Demonstrated ability to effectively coach and mentor staff
- Proven track record in applying broad business knowledge and practical experience managing control risk and the audit process
- Experience with financial services and/or insurance industry is beneficial

Assurant is an Equal Employment Opportunity employer. All aspects of consideration for employment and employment with the Company are governed on the basis of merit, competence and qualifications without regard to race, color, religion, sex, national origin, age, disability, veteran status, sexual orientation, or any other category protected by federal, state, or local law.

To learn more about our current opportunities and apply online, please visit: <http://www.assurant.jobs>

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Travel:	25%
Education:	Helpful to have Bachelors or higher degree
Experience:	5 or more years of IT Audit and 4 or more years of Management experience
Certification:	Required: Desired: CISSP, CISA, CISM or similar

COMPANY INFORMATION

Assurant is a premier provider of specialized insurance products and related services in North America and select worldwide markets. The four key businesses -- Assurant Solutions, Assurant Specialty Property, Assurant Health, and Assurant Employee Benefits -- partner with clients who are leaders in their industries and build leadership positions in a number of specialty insurance market segments in the U.S. and select worldwide markets. The

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CONTACT INFORMATION

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SPECIAL INTRUCTIONS:	