

Polaris Financial Staffing

*Position Title:	Senior IT Auditor
*Location:	Norcross, GA
*Position Type:	Full-Time/Permanent
*Compensation:	85-95K
*Start Date:	Immediate

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***JOB DESCRIPTION**

MUST HAVE AT LEAST 2 YEARS OF IT AUDIT EXPERIENCE WITHIN A MANUFACTURING ENVIRONMENT

Summary

IT auditors are internal auditors that specialize in information technology. They examine the company's IT systems to make sure that sufficient controls are maintained, security of data stored or transported, provide assistance to the financial auditors and audits are in alignment with the goals and objectives of the company.

The Senior IT Auditor is responsible for assisting the IT Audit Manager in the planning, supervision and execution of individual IT audits related to the organizations' technology processes, security and Sarbanes-Oxley testing. The Senior IT Auditor is responsible for performing all assigned IT audit projects ensuring that the audit is completed on schedule and that all objectives have been achieved.

These audits are a critical check and balance system to ensure that company employees are adhering to, and following security guidelines as established by management. Although these audits test controls and determine adherence to regulations, they also focus heavily on systems supporting or processing financial transactions.

Essential Duties and Responsibilities

The primary responsibilities of this position include performing general controls reviews, walkthroughs and Sarbanes-Oxley 404 audits of our IT operations. The individual will execute and perform audit procedures based on the audit plan and prepare detailed reports and recommendations in both oral and formal written formats.

Responsibilities include:

- The Senior IT Auditor is responsible for assisting in developing the audit scope through a risk based assessment process, IT audit plan, and time budget for presentation to the Director of Internal Audit. Obtain an understanding of the IT organizational structure and environment. Assess the risk of material misstatement/weakness within the IT processes and systems. Identify potential risks, security weaknesses, and control deficiencies. Perform the audit tests, document results in audit workpapers and prepare the first draft of the audit report explaining the deficiencies, weaknesses, and security risks with practical and actionable recommendations.
- Responsible for determining if the company has adequate standards in place for change management, system development, data center operations, disaster recovery, data back-up, data base management, network administration, Firewall, VPN, IDS or IPS controls, configuration management, interface management and overall IT organizational structure and informational security. Responsible for testing these IT processes and systems to evaluate and assess that proper controls are in place.
- Application control reviews are performed to determine the effectiveness of controls over individual application systems, such as purchasing, accounts payable, inventory, payroll accounts receivable, etc. The controls of these systems encompass the routines within the computer program code and the procedures and input activities. This process determines the data was processed accurately by the computer.

- Information security assessments are a required function of the Senior IT Auditor. These assessments are conducted to ensure that information contained within an IT system is accessible by authorized personnel only.
- The Senior IT Auditor performs technical evaluations, conducts financial, compliance, and operational audits of departments, programs, new software implementations and works with non-IT audit resources to execute integrated audits.
- Reviews process documentation and perform walkthroughs and independent testing of IT general controls (ITGC) to ensure compliance with Sarbanes-Oxley Section 404.
- Interfaces with and assists the company's external accounting firm.
- Performs special projects and other duties as assigned.

***JOB REQUIREMENTS**

- Must have 2+ years of IT Audit experience within a MANUFACTURING ENVIRONMENT
- The Senior IT Auditor must possess a high level of IT knowledge with five to seven years of IT audit experience.
- Four year degree in business, accounting or IT, five years internal auditing/financial accounting experience.
- Required Software skills include intermediate or higher Word, Excel, Access and Powerpoint, Visio, SharePoint and ACL Data Analysis skills. Experience using NetIQ Vulnerability Manager Software and project management tools is a plus.
- Specialized knowledge of JD Edwards (JDE ERP System), I Series, AIX, Windows/Active Directory, Oracle and SQL databases, Helpdesk Expert Automation Tool (HEAT), Turnover Change Management system is desired.
- Initiative and ingenuity to organize manage and complete audits and special projects and identify process improvements.
- Excellent communication skills, and strong writing skills.
- Possess strong problem solving and decision making skills and ability to identify systemic causes of issues and make practical and actionable recommendations to improve processes and performance.
- Strong leadership skills to inspire and guide individuals toward the completion of tasks in a timely manner.
- Must be able to work independently and be a team player at the same time. Has exceptional verbal and written communication and reporting skills and has a quick eye for even the smallest details, can analyze data and evaluate results.

- Knowledge of COSO and COBIT Risk Management Framework and a comprehensive knowledge of regulatory requirements such as Sarbanes-Oxley and GAAP.
- An in-depth understanding of audit planning, audit procedures, and technical methods used to examine, analyze and verify controls associated with manufacturing operations, financial and information systems is required. Experience with computerized auditing capabilities is required.
- Must have the ability to collaborate with the auditee to develop and effective an cost efficient remediation plans for any deficiencies reported.

Language Skills

- English is required. Knowledge of French and Spanish is helpful.

Certificates, licenses, Registrations

- Professional qualification such as CISA, CIA, CISSP, and CPA, or progress towards.

Travel:	Up to 50%
Education:	Accounting or Finance
Experience:	5+ years
Certification:	Desired: CISA, CIA, CISSP, and CPA, or progress towards.

COMPANY INFORMATION

Please provide a description, background information, or website address for the company.

CONTACT INFORMATION

Job Reference:	090111
*Contact Name:	Josh Berger
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Website:	N/A
SPECIAL INSTRUCTIONS:	
N/A	