

DeKalb County School System

*Position Title:	Information Technology Auditor
*Location:	Atlanta, Georgia (DeKalb County)
*Position Type:	Full-Time, Permanent
*Compensation:	Salaried, \$60,420.80 - \$81,407.50, United States, Dollar (USD)
*Start Date:	5/1/2011 (Accepting applications until 3/31/2011)

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*JOB DESCRIPTION

Under the leadership of the Director of Internal Audit and Compliance, the Information Technology Auditor will conduct, or assist in, all phases of information technology audits including planning, fieldwork, reporting and follow-up. The Information Technology Auditor must identify critical risks, audit objectives and control activities as well as design audit work and time estimates to satisfy control objectives for multiple activities under review. The incumbent will also support data mining and continuous audit initiatives.

KNOWLEDGE, SKILLS & ABILITIES: Knowledge of management control systems, organizational structures, IT control frameworks (e.g. COBIT), information protection and emerging information technology issues. Knowledge of internet security, infrastructure, workstations, networks servers and network devices (routers, switches, firewalls). Data mining experience and familiarity with audit software packages (e.g. ACL) preferred. Verbal and written communication skills are required along with conflict resolution experience. The ability to use personal initiative to identify and resolve problems is required.

EDUCATION AND / OR EXPERIENCE: Bachelor's degree from an accredited four-year college or university in information technology, business, or related field is required. A minimum of three (3) years experience conducting information systems, technology, compliance, operations, or risk assessment audits in accordance with generally accepted auditing standards and COBIT is required. Supervisory experience preferred.

CERTIFICATIONS, LICENSES, PERMITS: Professional certification as a Certified Information Systems Auditor (CISA), Certified Government Auditing Professional (CGAP) or Certified Internal Auditor (CIA) is required. Professional certification as a Certified Fraud Examiner (CFE) or Certified Public Accountant (CPA) is preferred.

*JOB REQUIREMENTS

Please provide a description of skill sets and other qualification necessary for applicants.

Travel:	Limited local travel
Education:	Bachelor's degree from an accredited four-year college or university in information technology, business, or related field
Experience:	Minimum of 3 years
Certification:	Required: CISA, CGAP, or CIA Desired: CPA, CFE

COMPANY INFORMATION

The DeKalb County School System (DCSS) is a metropolitan Atlanta public school system located in the second largest county in Georgia. DeKalb, one of the most culturally diverse counties in the nation, has a student enrollment of more than 100,000 students in 143 schools and centers, and 13,285 full-time employees.

CONTACT INFORMATION

Job Reference:	1336-2010
*Contact Name:	Audit & Compliance (Paula Higgins)
*Method:	Faxed to 678-676-0551 - OR - email to paula_a_higgins@fc.dekalb.k12.ga.us
Website:	https://pats.dekalb.k12.ga.us/

SPECIAL INSTRUCTIONS:

ALL INTERESTED APPLICANTS MUST COMPLETE THE FOLLOWING: (1) Submit an on-line application via the PATS website at <https://pats.dekalb.k12.ga.us/> (2) Submit a cover letter, resume, and copies of any professional certifications to Ms. Paula Higgins in the Internal Audit Department. Documents may be mailed or hand delivered to the DeKalb County School District, Internal Audit Department, 1701 Mountain Industrial Boulevard, Stone Mountain, Georgia, 30083 - OR - faxed to 678-676-0551 - OR - emailed to paula_a_higgins@fc.dekalb.k12.ga.us by 5:00 pm on Thursday, March 31, 2011. Interviewees will be contacted.